

Location: Dan Mattern's House

Date: May 15th, 2013

Attendance: Dan Mattern, Lizzy Graves, Cris Surbeck, Luanna Buchanan, Cheryl Conlee, Greg Johnson, James Church

Secretary: James Church

Start Time: 7:13 PM

1. Board minutes approved.
2. Pledge Drive Results: \$28,536
3. Appreciate Certificate
 - a. The board discusses certificates of appreciation for outgoing board members.
 - b. The board agrees to provide Pat a certificate of appreciation and a gift card for her years of service to UUCO.
 - c. The board agrees to provide Charlie a certificate of appreciation and a gift card for being a role model for the younger children.
4. Budget Proposal Changes
 - a. Dan discusses Pat's donations to our UUCO's paper product needs and if that should be a larger budget item.
 - b. Board briefly discusses getting brighter light bulbs for the sanctuary.
 - c. Lizzy mentions that our Compassion Fund is about right given the rate at which flowers are needed.
 - d. The retreat costs the church \$800. The total revenue from retreat payments was \$600, resulting in a \$200 shortfall.
 - e. The "Building - Paint Inside" line item is being split into the "Building - Miscellaneous" fund and the "Board Initiatives - Special opportunities".
 - f. The "Sunday Service - Choir" is being reduced by \$330 to \$120.
 - g. The "Member - Compassion" is being increased by \$165 to \$365.
 - h. The "Building - Miscellaneous" fund is being increased by \$165.
5. Proposed Budget Purchased
 - a. A refrigerator, stove, and 20 teal hymnals will be purchased with the current year's funds and will not be applied to the next year's budget.
 - b. Cris agrees to purchase 20 teal hymnals "Singing the Journey".
 - c. Greg agrees to walk through UU Hall to conduct a TVA Energy Audit.
 - d. August 4th - 9th: Dwight Brown Leadership Experience in Denton, TX: The board is recommending Shaundi Wall and Allen Leech to attend. This decision will cost the congregation \$1200.
6. Membership Count for Congregational Meeting
 - a. How many voting members of UUCO are there? After much deliberation, we think it's 25. We require a quorum of 13 members at our congregational meeting to make changes to our bylaws. The board agreed that votes can be submitted absentia. There are currently 10 members who will be voting absentia.
7. Membership Directory

- a. Lizzy discusses her proposals for the new UUCO Membership directory, including keeping a permanent copy to be housed at UU Hall and that we may sell a version for fundraising purposes.
 - b. Membership directory will be listed in alphabetical order by last name and that their start date will be listed beside each name.
 - c. Friends of UUCO (Non-pledging participants) will be sent a physical letter asking them to donate and will include a pledge letter.
8. Youth Group
 - a. Elaine and James will lead the Youth Group which will consist of 8th to 12th graders. Charlie will be moving into the 6th grade.
9. Retreat Coordinator
 - a. We discuss Bethany continuing our Retreat Coordinator.
10. UUCO Policy for Production for Minors
 - a. Cris shows her proposed policy for minors and youth.
 - b. Staff and Volunteers should be known for at least 6 months OR should undergo an interview process with at least 3 references that will be checked. UUA provides a background checking service.
 - c. We have a long discussion on scary stories involving child molesters. Cris agrees to study the UUA's background checking service and costs.
 - d. Lizzy recommends building a CourseSite course and a quiz that would contain our necessary Youth Protection guidelines that a potential employee must understand.
 - e. We must link our UU Website to the UUA's youth protection guidelines.
 - f. The board agrees that written parental permission must be obtained publishing photos or videos. This will not be included in our Youth Protection guidelines yet.
 - g. The Board votes unanimously to approve Cris' "UUCO Policy for Protection of Minors".
11. Retreat
 - a. Greg mentions that Walter and Bethany have photos of the retreat.
12. We have some final conversation about Internet and Parking.
13. No further business.
14. Motion to adjourn at 9:04.