

UUCO Board Meeting
11/01/2018

Attendees: Marge Holland, Eunice Benton, Brittainy Westman, Paul Goggans, Marty Fino, Dan Mattern and Walter Flaschka.

Recitation and Recommitment to Board Covenant: Done.

Minutes for last meeting: Eunice moved to accept the minutes as written and Brittainy seconded the motion; motion passed unanimously.

Expansion Planning Committee Update: Paul Goggans, Chair of the Expansion Planning Committee, joined the Board for discussion of Billy Smith's property. The land appraised for \$33,000. The committee has been dealing with Billy Smith's step-daughter, Iris. Paul reported that Billy's trailer is not safe for occupancy and he thought the other buildings on the property were worth about \$1,000. Eunice reported that she recently spoke to Iris and it now seems that Billy may want to move back onto the property, which does raise some question as to how the family may want to proceed as regards selling the property. In light of recent developments, Paul, Eunice, and Walter will be meeting with the full Expansion Planning Committee soon to decide how to proceed.

Personnel Manual Update: Marty presented two suggested changes to the manual made by Dan Mattern; discussion followed and Dan's suggestions were adopted. Marty also noted that along with the personnel manual the UUCO Board needs to create job descriptions for employees and contracts for any independent contractors; he will be working with his committee to develop both documents.

Vote to accept RE subcommittee recommendations for Safe Children: Luanne submitted a revised Safe Children document which was sent to all Board members prior to tonight's meeting. Brittainy suggested an edit which pertained to the RE Trustee; she recommended that the RE Trustee's background check needs to be reviewed by two Board members. Brittainy moved to accept the revised document with her amendment; Walter seconded the motion. The motion was passed unanimously.

Update on UUCO cleaning person: The building maintenance committee has recommended hiring Vicki Reithel for the cleaning position. Marty moved to accept the recommendation to hire Vicki Reithel and Walter seconded the motion; the motion passed unanimously.

Financial Update: Dan reviewed the current budget and presented a revised budget. Following discussion, Dan moved to accept the revised budget; Eunice seconded it. Motion passed unanimously. Dan provided a detailed review of income and expenses, and noted several accounts where spending is greater than what would be expected for where we are in the fiscal year.

Monthly committee reports: Communications. Walter delved into Constant Contact stats and found: the number of email contacts has increased, the number of emails sent continues to rise, the open rate is fairly high (higher than the industry average) but has been dropping, click through rate is rising and recently above the industry average, and an increasing number of people are opening our emails on

mobile devices. Walter also reported on the available Sunday Service attendance data, which is taken from the greeter report forms. He noted that the data set is not complete but can provide a macro view of how the congregation is developing. // On another topic, Walter reported that he has obtained a bookshelf which has now been placed in the outer restroom area; he and Sandra will now look for books, etc., that could be placed on the shelf and which would relieve congestion in the admin office. // Also, Amy Pearson told Walter that members having been asking if the Sunday Services could be recorded. Walter has looked in to some devices that could be used to video/audio record the services but he also noted some of the technical and legal issues that would have to be addressed.

Sunday Services Committee: Dinorah presented by email a list of upcoming Sunday Service topics/presenters and they are as follows: “November 11- The Wisdom of Mary Poppins , Rev. Tapscott; November 18- Coffee House Service with Soul Matters resources; November 25-Stone Soup with Mari and Roger Kuhnle; December 2- Rev. Tapscott; December 9- Lovefeast with Eunice Benton; December 16- Chris Sapp and Cuba; December 23-Yule Service??? Kate Lechler; December 30-Burning Bowl Service with Rev. Tapscott.” Membership Committee. Amy Pearson was unable to attend this evening’s meeting but emailed her committee report which follows: “I have secured my committee and outside consultants Pat Miller and Gail Tapscott. I will be taking part in a webinar by UUA about membership on November 6 and following up from that I will be holding my first meeting with my new committee.”

Planning for Town Hall: Eunice suggested setting November 11th for the next Town Hall meeting. She anticipated presenting to the congregation the recommendation for purchasing the property at a specified dollar amount. At the same time congregation would be asked if there were some members who would be willing to finance the purchase, with the expectation that they would receive quarterly interest on the amount they loan UUCO with the full amount (balloon payment) of the loan repaid at the end of the (five) year period. An announcement about the Town Hall meeting will be made at the upcoming Sunday Service. Following the Town Hall meeting on November 11th a Business meeting will be called for December 2nd where congregation members will vote on whether or not to make the offer to purchase for a specific amount.

2018-2019 UUCO Board Goals: Both Marty and Eunice have prepared summaries of the goals Board members set during their retreat on Oct. 6. Marge suggested that the Board look carefully at progress toward these goals at the next Board meeting on Thursday, November 29, at 6pm in UU Hall. All members of the congregation are invited to attend Board meetings.